

CAMP KOOLAREE
Kootenay Presbytery, United Church of Canada
1300 Pine Ave, Trail BC V1R 4E6

Volunteer Contract

We are pleased that you, _____, wish to join our volunteer staff for the summer camp program in the capacity of _____ at the camp for (circle all that apply):

Co-ed Teen Junior Girls Junior Boys Novice Inter-Generational

1. Camp Koolaree will provide
 - a) Medical care to the extent of the camp's facilities,
 - b) Room and board, and
 - c) Transportation between McDonald's Landing and Camp Koolaree.

2. You will be responsible for
 - a) Personal laundry, your own bedding (sleeping bag, blankets, pillows, etc.),
 - b) Transportation between your home and McDonald's Landing to begin or end your duties,
 - c) A medical certificate from a licensed medical practitioner certifying that within one month prior to your arrival at camp you are of good and acceptable health, and
 - d) Obtaining a Criminal Record Check from your local R.C.M.P. or municipal police office.

3. You will be expected to
 - a) Obey all camp rules and regulations as laid down for campers and staff,
 - b) be knowledgeable of all camp policies and philosophies as printed in the Staff Manual, and act in accordance with their intent,
 - c) Carry out the duties of your job description and other duties as may be assigned by the Camp Director,
 - d) Know and inform campers of all waterfront and fire emergency procedures and be actively involved in all practices and alarms,
 - e) Attend all meetings at their designated times, and
 - f) Use the camp telephone for essential or emergency purposes only.

4. Absence from duty
If, as a result of illness or accident, you are unable to carry out your duties as a volunteer, Camp Koolaree may assign your responsibilities to another volunteer. Please keep the Camp Director informed of your recuperative progress.

(Over)

5. Personal property liability

The camp will not be responsible for your personal property if it is lost, stolen or otherwise damaged. Wallets and other small personal items may be locked in the metal cupboard in the canteen.

6. Time off

Your time off will be in accordance with day-to-day scheduling and breaks provided.

7. Damage or defacement of camp property

You will ensure that neither you nor any camper under your care inflicts damage to camp property. You will be held responsible for any damage you create.

8. Training, orientation, planning

You will be expected to attend the training, pre-camp orientation and planning sessions as set by Camp Koolaree and/or the Camp Director to whom you will be responsible.

9. Camp closing

a) All staff are responsible for cleaning their cabins.

b) An inventory of supplies will be taken at the end of each camp. You will be expected to see that equipment, books and supplies are returned to the appropriate locations.

c) Camp reports and evaluations are due before leaving camp.

10. Smoking, alcohol and drug policy

You will be expected to follow the policies set by the Board of Directors of Camp Koolaree.

By signing this contract you acknowledge having read it, understanding each section, and agree to fulfill the requirements listed above and in your job description. Failure to comply with specific aspects of this contract may lead to dismissal. Please sign two copies of this contract, return one to the camp official named below, and retain the second copy for your reference.

Signed (Volunteer):

Date:

Endorsed (Camp Koolaree): _____ for "Peter Herd"
Chair, Camp Koolaree

Date: